

University of South Florida Sarasota-Manatee
 Language, Speech & Hearing Sciences post-baccalaureate online course sequence
 Dept. of Communication Sciences and Disorders
 College Behavioral and Community Sciences

SAMPLE Syllabus

SPA 3112: Applied Phonetics in Communication Disorders ONLINE (3 credits)

**Be sure to check your USF email regularly for class announcements and communications.
 How to login to your USF email:**

1. Login to blackboard
2. Stay on the Welcome screen
2. Scroll down to USF email services. Click the link to "gmail". This will take you to your USF mail.

If you have questions about the course or its content, rather than emailing me, please post them on the **Q&A Discussion Board** so everyone can benefit from the answers. How to do this:

1. Login to Blackboard
2. Click on our course
3. Click on Discussion Board on left menu bar
4. Click the Q&A link to enter
5. Click the +Thread box (top left) to post your question as a new thread, or continue an existing thread by adding further questions or comments
6. Click **SAVE** to save your thread and work on it later. If you save, **only you will see it.**
7. **Be sure to click SUBMIT to post the thread and allow me and others to view it.**

If you require technical assistance, please contact the USF Help Desk:

[E-mail us at help-ac@usf.edu](mailto:help-ac@usf.edu)

Or call 813-974-1222 or 1-866-974-1222.

COURSE DESCRIPTION AND OBJECTIVES

This course covers the fundamentals of phonetic analysis of normal and disordered speech, including extensive training in transcription and the International Phonetic Alphabet.

At the conclusion of this course, students will be able to

1. Demonstrate knowledge of basic concepts related to the field of phonetics (phonemes, graphemes, etc)
2. Describe the anatomy and physiology of the vocal mechanism
3. Classify vowels according to voicing, manner, and place of articulation
4. Transcribe normal and disordered speech using the International Phonetic Alphabet

This course is designed to provide knowledge and skills acquisition (KASA) experience for students who are preparing to apply for the Certificate of Clinical Competence (CCC) in either Speech-Language Pathology (SLP) or Audiology (AUD) from the American Speech-Language-Hearing Association (ASHA). Specifically, the following KASA Standards will be addressed:

- (SLP) Standard III B: Basic human communication and processes

- (AUD) Standard IV-B6: Phonologic, morphologic, syntactic, and pragmatic aspects of human communication associated with hearing impairment
- (AUD) Standard IV-B7: Normal processes of speech and language production and perception over the life span

These standards will be achieved through a combination of lecture presentations (on Blackboard), live online labs (via Elluminate), assigned readings, and other assignments. Your progress toward these goals will be measured by your performance on assignments, quizzes, and tests.

TEXTBOOK AND OTHER READINGS

Small, L.H. (2005). *Fundamentals of phonetics*. 2nd edition, Allyn & Bacon.

Small, L.H. (2005). *Audio CDs*, 2nd edition, Allyn & Bacon.

TECHNOLOGY REQUIREMENTS

- Reliable, daily internet connection: high speed connection (DSL/cable) is highly recommended.
- Access to **scanner and/or fax machine** to submit **hand-written** assignments and quizzes
- Active USF NetID –To activate, follow the directions in [How to Get Started](#) on USF website.
- Requirements for [Elluminate](#) (used for live, online labs):
 - Headset with microphone
 - 20 MB free disk space
 - 28.8 Kbps Internet connection

Windows Client	Mac Client	Linux Client
Windows 2000/XP/Vista Pentium III 500 MHz processor	Mac OS X 10.2.8, 10.3.9 or 10.4 G3, G4, G5 or Intel Processor	Red Hat Linux (RHEL4), Novell SUSE 9 or 10 Pentium III 500 MHz processor 256 MB RAM

COURSE FORMAT

The course is organized into 7 sections of content. Most sections will take 2 weeks to complete.

1. Intro and suprasegmentals
2. Articulatory anatomy
3. Vowels
4. Consonants
5. Connected speech
6. Clinical phonetics
7. Dialect

Course material will be presented in two formats, as well as through readings, practice exercises, and assignments:

1) Asynchronous (own your own) **lectures** and supplementary materials that will be posted on Blackboard. Lectures are intended to clarify reading and highlight important concepts, with some opportunity to practice on your own.

2) Synchronous (live) **labs** will be presented live online via [Elluminate](#) three times during the semester, on Tuesday evenings from 6:00-8:30 pm EST (see schedule below). Attendance for labs is not mandatory, but participation is highly recommended. Labs will provide live interaction for discussion, collaborative practice, and more opportunities for feedback. Labs will be recorded and available to view later on your own.

COURSE OUTLINE

Dates (Week of)	Labs –live online (Elluminate)	Lectures- on your own (Blackboard)	Assigned reading	Review exercises, assignments, and quizzes
Week 1		Welcome week: Review Syllabus, Intro to phonemes	Chapter 1 Chapter 2: (pp. 7- 19)	Blackboard homepage
Week 2		Suprasegmentals	Chapter 2: (pp. 19- 29)	Review exercises pp. 30-36 IPA magnets DUE
Week 3		Anatomy	Chapter 3 (all)	Quiz 1: Phoneme basics & anatomy
Week 4		Vowels	Chapter 4 (pp. 49- 66)	Review exercises Ch. 4 pp. 92-97
Week 5		Vowels (cont)	Chapter 4 (pp. 66- 91)	Complete as you read
Week 6	Lab 1: Vowels			Quiz 2: Vowels
Week 7		Consonants	Chapter 5 (pp. 107- 129)	Review exercises Ch. 5 pp. 150-153
Week 8		Consonants (cont)	Chapter 5 (pp. 130- 149)	Complete as you read
Week 9		Connected speech	Chapter 6 (pp. 169- 182)	Review exercises Ch. 6 pp. 195-200 Start now and complete
Week 10	Lab 2: Consonants and connected speech	Connected speech (cont)	Chapter 6 (pp. 182- 194)	Quiz 3: Vowel and consonant transcription DUE
Week 11	Spring Break!!! NO CLASS!!!			
Week 12		Clinical phonetics	Chapter 7 pp. 209- 230)	Review exercises Ch. 7 pp. 245-249
Week 13		Clinical phonetics (cont)	Chapter 7 pp. 230- 244)	Complete by
Week 14	Lab 3: Connected speech, clinical			Quiz 4: Connected speech and clinical phonetics
Week 15		Dialect: US regional dialects	Chapter 8 pp. 265- 284	Review exercises Ch. 8 pp. 296-304
Week 16		Dialect (cont): Speakers of other languages	Chapter 8 pp. 285- 295	Complete by

Week 17	(Final exam week)			Quiz 5: Transcription of all types! (including dialect)
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ASSIGNMENTS

1. Blackboard homepage: Your Blackboard homepage is an opportunity to share information about yourself and for class participants to meet each other via the Blackboard online classroom. It will also allow you to practice using Blackboard for creation and submission of assignments. Five points will be awarded for on-time posting of your Blackboard homepage.

3. IPA magnets: You will be creating your own set of IPA refrigerator magnets for additional, fun practice during the semester. Details regarding this assignment will be posted on Blackboard. Complete, on-time submission of this assignment will be worth 10 points.

4. Review exercises: Review exercises are very important and are assigned for each chapter. You do not have to submit them for a grade; however, be sure to complete them and check your answers in the back of the book. Post any questions you have about the review exercises on the Q&A discussion board. **NOTE:** Completing the review exercises, checking yourself, and discussing them on the DB on a consistent basis will largely determine your performance on quizzes and, thus, in this class.

Penalty for late submissions:

Late assignments are not acceptable. Any late assignment will be penalized five points per day late up to a maximum of 3 days after the due date. Assignments submitted more than 3 days late will receive zero points.

QUIZZES

There will be 5 quizzes. **Quizzes will be cumulative in nature** and will include concept questions and transcription of recorded speech. Each quiz is worth 60 points.

Each student is to complete these quizzes independently. Students are not allowed to work together on quizzes. You will need to print the quiz and transcribe by hand, so you will have to scan or fax your quiz to turn it in. More specific instructions on how to complete quizzes will be posted on Blackboard.

GRADING

The point totals from all assignments and quizzes will be totaled, for 315 possible points. Total points will be compared with the following letter grade percentage cut-offs:

Grade	Points earned	Percentage
A+	309-315	98-100%
A	293-308	93-97%
A-	284-292	90-92%
B+	277-283	88-89%
B	262-276	83-87%
B-	252-261	80-82%

C+	246-251	78-79%
C	230-245	73-77%
C-	221-229	70-72%

INCOMPLETE GRADES

An “I” grade may be awarded at the discretion of the instructor only when the student is otherwise earning a passing grade. Students are advised to initiate a written contract for incomplete grades. The contract should include a description of the work to be completed, the date by which the work is to be submitted and should be approved and signed by the course instructor.

ACADEMIC INTEGRITY/DISHONESTY

The USF policy on Academic Integrity and Academic Dishonesty which can be found at: <http://www.ugs.usf.edu/catalogs/0405/adadap.htm> will be followed in this course. Any form of cheating (including plagiarism) or aiding others who cheat on examinations constitutes unacceptable deceit and dishonesty and will result in an automatic grade of “F” for the course.

SPECIAL NEEDS

Students with disabilities are encouraged to consult with me as soon as possible. If you need course adaptations or accommodations because of a disability, a letter from the Office of Student Disability Services (SDS) is required. SDS is located in C107, phone 941-359-4741; TTY 941-359-4666.

RELIGIOUS OBSERVANCE

Students who anticipate the necessity of missing/postponing any class work due to the observation of a major religious observance must provide notice of the date(s) to the instructor, in writing, by the end of the second week of class.